

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
September 13, 2017**

**TIME AND
PLACE:**

The meeting of the Education Informal Conference Committee was convened at 11:02 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 2, Henrico, Virginia.

**MEMBERS
PRESENT:**

Joyce A. Hahn, Ph.D., RN, NEA-BC, FNAP, Chair
Rebecca Poston, PhD, RN, CPNP

**STAFF
PRESENT:**

Jay Douglas, Executive Director, MSM, RN, CSAC, FRE
Paula B. Saxby, RN, Ph.D., Deputy Executive Director
Robin Hills, RN, DNP, WHNP, Deputy Executive Director for Advanced Practice
Charlette Ridout, RN, MS, CNE, Senior Nursing Education Consultant,
Beth Yates, Administrative Assistant

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Program Status Update

Ms. Ridout, Senior Nursing Education Consultant presented the report regarding the status of 19 nursing education programs, including their approval status and completed NCLEX site visits.

Discussion Items

Program Director Requirements

Ms. Ridout presented information regarding 18VAC90-40 (C) (5) in reference to a program director serving at only one campus or location.

It was determined that a change in regulation was not indicated.

Criminal Background Check for Students Prior to Admission to the Nursing Education Program

There was discussion about the timing of the background check required in 18VAC90-27-70 (D).

Dr. Poston moved, and the motion seconded, to recommend to the Board:

Action: Recommend to initiate a Fast Track amendment to regulation 18VAC90-27-70 (D) to delete the word "admission" and substitute "clinical experience involving direct patient care"; and add a definition of "full approval" to the definition section 18VAC90-27-10 to read "Compliance with regulations pertaining to nursing education programs can be verified."

Board Member Involvement in Education Oversight

- Board Member training on education review process

Staff will be presenting the nursing education process to Board members at the Board Development Workshop on September 19, 2017.

- Education Committee Composition

There was a discussion of creating a roster of five or six volunteer Board Members who would rotate through the year to staff the hearings as needed.

Dr. Poston suggested further discussion at the Board Development Workshop on September 19, 2017.

- Standing Education committee

The Bylaws state that there is a standing education committee. This will be discussed at the Board Development Workshop on September 19, 2017.

- Education Informal Conference Committee

There was a discussion of how to staff the Informal Conference Committee over the next year. Dates for 2018 will be available at the Board Development Workshop on September 19, 2017.

Continued Faculty Exceptions

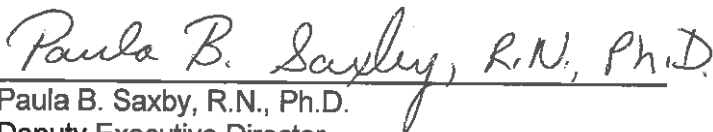
Dr. Poston moved and seconded by Dr. Hahn to approve the continued faculty Exceptions as presented.

Nurse Aide Program

Primary Instructor Waiver Request

The Committee reaffirmed that Federal and State regulations require the primary instructor to have long-term care experience.

Meeting adjourned at 12:28 p.m.


Paula B. Saxby, R.N., Ph.D.

Deputy Executive Director



Charlette Ridout, R.N., M.S.

Senior Nursing Education Consultant